

Lan-Oak Park Board  
Park Board Meeting  
February 15, 2010

Vice President Gaffney called the Park Board meeting to order at 7:03pm. Upon roll call the following were present: Commissioners Flanagin, Kelly, Leck Gaffney. Also present were Wilson and Reynolds. Guest: Carol Surufka from Schultz Park Association (arrived at 7:14pm). Absent: Long and Kuniej.

Motion made by Flanagin to accept the Consent Agenda Items A&B which includes: Park Board Meeting Minutes of January 18, 2010; Planning Committee Meeting Minutes of January 25, 2010; Schultz Park Neighborhood Meeting Minutes of February 1, 2010; Refunds & Payroll W/H of January 12, 2010 & February 4, 2010; AP invoices of February 15, 2010. Second by Leck. Upon roll call the following voted "aye"-Flanagin, Kelly, Leck, Gaffney. No "nays". Motion passed.

Director Wilson presents his report. Wilson stated he has confirmed that Game Time will honor their previous promotional of a 30% discount on playground equipment even after the program's deadline for the Schultz Park project. Wilson will continue working with the neighborhood group with the playground design and will be developing bid specifications for the playground equipment that will be sent out to at least three playground manufactures.

Leck asked Wilson if there is any new info on the Fire Department Memorial that is to be built in the downtown area. Wilson commented that he has limited written information on this project, but he indicated that the Park Board did offered this group space to erect the memorial at the Park Plaza some time ago. It was felt that the park district is still willing to work with the organizers of the memorial to have it placed in the Park Plaza at their expense.

Updating the status of the Pennsy Greenway Spur Wilson informed the Board that a totally revised intergovernmental agreement was sent to Cook County Forest Preserve in December 2009. Wilson has been attempting to make contact with the forest preserve's contact to review the changes and hopefully finalize the agreement. He will keep the Board informed on this matter.

Commissioner Gaffney announced that the Recreation Committee did not meet in January. Wilson pointed out that the fitness income was \$101,000 as per the report submitted by Sharon Desjardins. This includes 37

memberships that were received in January but were processed in February which would not be a part of the January Treasurer's Report.

Leck states she has given information to Desjardins about having ethnic dancers (Serbian, Polish, Irish Folk, etc.) at the Park Plaza during events to help draw more people. Wilson stated that he thought the Library would present these programs if they were given the OK to use the Park Plaza rather than the Park District sponsoring these events. Wilson stated that the Daddy/Daughter Dance was another great event planned by the Superintendent and recreation staff which was attended by over 80 participants.

Wilson updated the Board regarding the situation surrounding the instructor for Dancing Around Studio since the company's instructor allowed two unauthorized individuals to be present during her class. The Superintendent of Recreation has installed a new instructor in the program and since the change of instruction enrollment has already doubled.

There was a lengthy discussion concerning the instructor of the karate program who allowed another individual to participate in the class without payment or proper waivers being signed. The particular instructor had a another incident and several other concerns that violated park district procedures, rules and regulations in previous months. At that time it was made clear to the instructor by Desjardins and Wilson that the Park District would not tolerate that behavior and/or business practice in the future. Board members agreed that they would support the staff's recommendation regarding this matter.

Wilson updated the Board regarding the request of the Marion Catholic La Cross to use the Eisenhower Gym for approximately 2 weeks for practice. He believes the cost to accommodate this request is too large for such a short period time. Kelly believes Desjardins should make the final decision on the matter and that he was disappointed in the program's coordinator for delaying the request to use the Park District's facility.

Kelly informed the Board that the new wrestling program is underway and already has 17 enrollments which he thought was great for a new program with little advertising.

Gaffney questioned the new fitness equipment bid. Stating that there will be 54 units removed but only 48 new pieces are planned to be purchased through the bidding process. He wondered with all the new members if this amount will be enough to accommodate them, and would members not being able to use equipment of their choice. Wilson mentioned that some of the pieces not being replaced were duplicates and that the recreation staff was updating the center with pieces that may have multi use.

Director Wilson presented the draft agreement for mowing between the Park District and School District 158. It was suggested by Attorney Primack that the new agreement should state that all prior agreements are cancelled and no longer in effect with the passage of this agreement.

Wilson presented a tabulation of the RFP's for the District's Portable Toilet Service for 2010. The apparent low proposal for weekly portable toilet service for 2010 was lower than the weekly price for 2009. After a brief discussion the Board was in agreement not to reduce any of the portable toilets throughout the parks. Wilson indicated that he has already sent out purchase orders for the Park Plaza and the July 4<sup>th</sup> event.

Kelly presented the Planning Committee report. He indicated that the Committee has made it through 14 of the 26 parks and has made a list of priority renovations for each park site. Kelly believes the committee is making good progress on the park planning.

Wilson updated the status surrounding the Monaldi Manor Condominium Association on the use of the leased ComEd for the Pennsy Greenway Spur trail.

The Board reviewed the boundaries of the Bernice TIF for. They would like to see if the Village could add Potts Park into this new TIF district, which would assist in the District's efforts to renovate Potts Park.

Flanagin presented the Finance & Personnel report as presented in the Board packet. It was pointed out that 93% of the tax levy for 2008 has been received. Commissioner Flanagin presented the performance evaluation form for the Director's position to be filled out by the Commissioners. Flanagin requested that the performance evaluation be returned to him by the next Finance & Personnel Committee meeting that is tentatively scheduled for March 10, 2010.

Motion made by Flanagin to accept Treasurer's Report for January 30, 2010 as presented. Second by Leck. Upon roll call the following voted "aye"- Kelly, Leck, Flanagin, and Gaffney. No "nays". Motion passed.

Motion made by Flanagin to accept Operating Statement for January 30, 2010 as presented. Second by Leck. Upon roll call the following voted "aye"-Kelly, Leck, Flanagin, Gaffney. No "nays". Motion passed.

There was a discussion regarding the Arts in the Park project. Wilson believes that program should be cancelled due to low enrollments even though there were high expectations about the program. Flanagin suggested it be sent back to the committee to make the decision about the program.

The matter of naming the Meekma Park Property has been tabled for the March meeting.

The Board congratulated the LOPD staff on a job well done for

receiving the PDRMA-Loss Control Review Excellent Level B Award. Wilson stated that the money awarded will be used for some safety improvement issue for the staff and/or district – this has been the practice as in previous years.

Director Wilson informed the Board that he received a FOIA letter from the Lansing Public Library stating that a library User requested, through the library, a list of salaries of all Commissioners, Director and staff. Wilson stated he had no problem with releasing the information, since it is public record according to the FOIA, but he also believes that the particular library staff member should have directed the library User, who made the request for information, to the Park District's Administration office to make the request to the appropriate governmental agency. Wilson also stated that he will be discussing this issue with the Attorney General's appointed Public Access Consultant, as well as with the Director of the Lansing Library.

Carol Surufka from the Schultz Park neighborhood addressed the Board. She updated the Board on the fundraising efforts of the neighborhood with just over \$11,000 being raised to date. A discussion ensued about the proposed cost of the playground and the bidding process. Wilson stated that he and the planning chair for the neighborhood discussed the issue of the cost of the play units. They were in agreement with setting a budget limit on the purchase of the playground units and the swings and with the remaining fundraisers of the neighborhood group; they were in well reach of attaining their portion of the funds needed.

Being no further business a motion is made by Flanagan to Adjourn. Second by Leck. Upon roll call all present voted "aye". No "nays". Motion passed.

Adjourned 8:47pm.

Respectfully Submitted,

John W. Wilson, CPRP  
Secretary to the Park Board