

Lan-Oak Park District  
Park Board Meeting  
April 19, 2010

The meeting was called to order by President Long at 7:00pm. Upon roll call the following were present: Commissioners Flanagin, Gaffney, Kelly, Leck, Long. Also present: Director Wilson, Kate-Lynn Edwards, newly appointed Recording Secretary. Guests present were Betsy Stamos and Helen Acevedo

Motion by Flanagin to approve the Consent Agenda as presented that included Board Meeting minutes from March 15, 2010; Special Meeting Minutes of April 6, 2010; Buildings & Grounds Committee Minutes of March 31, 2010; Planning Committee Meetings Minutes of March 10 & 31, 2010; Finance Committee Meeting Minutes of March 10, 2010; Recreation Committee Meeting Minutes of March 2, 2010; Refunds & Payroll withholdings of March 18, April 1, April 15, 2010 and AP Invoices of April 19, 2010. Second by Gaffney. Upon Roll call the following voted "Aye" - Flanagin, Gaffney, Kelly, Leck, Long. No Nays.

President Long skipped to Communications & Addresses from the Audience. Residents Betsy Stamos and Helen Acevedo discussed the problems being caused with the basketball goal at Lions Stadium and asked that the basketball hoop be taken down. Discussion centered on the issues of gang problems, there is visual illegal activity, and the players turn their car headlights on at all hours of the night, worrying her about the safety of the residents. President Long indicated he would talk to the police and the board will discuss this issue further later on in the meeting.

Wilson presents his report. Wilson briefly informed the Board on the construction activities of Meekma Park.

Kelly questioned the status of gaining access through the ComEd property currently leased by Monaldi Manor. Wilson indicated there has been no contact from the Association's President to the Park District.

President Long discussed the permits for TF South tennis teams and cross country team. Wilson will make the necessary adjustments to the requests as per President Long.

President Long questioned the purpose for re-establishing the District's Ethics and Human Rights Commissions. Discussion ensued on the purpose. There was a conversation for possible commission members. This matter will be placed on the May Board agenda.

Gaffney presented the recreation report.

Kelly discussed the Superintendent of Recreation's purchase of an inflatable jump house. Long questions if the District can afford the purchase. Kelly indicated the funds will come from the Recreation Fund, and the unit will be used for district events and neighborhood meetings relating to the referendum earning revenue to assist in the payment of the unit.

The Board reviewed and approved the letter to a program instructor spelling out that the contract will not be renewed for the program services. Gaffney also informs and presents to the Board information on the new instructor and program that will take over the program space. It was noted by Flanagin that the former program instructor will still be allowed to rent space from the Park District. Gaffney agreed but stated that the LOPD will not get involved with advertising, program registration, etc. relating to this particular program.

Long initiated a discussion on naming of the Meekma Park Site. There was a suggestion submitted by the Association and a suggestion submitted by Wilson. Being considered was the suggestion submitted by Wilson - "Volunteers Park." Wilson explained that the name would

honor all volunteers in Lansing and not any one person or committee. He suggested installing a plaque of some type to memorialize the naming. Motion by Flanagin to approve the park name "Volunteers Park" for the Meekma Park Development. Second by Gaffney. Upon Roll call the following voted "Aye" - Gaffney, Kelly, Leck, Flanagin, Long. No Nays.

Wilson announces that the staff will be working with various vendors to remove trees and stumps in the parks. In addition he indicated that there are three manholes that have sunk and will need repair before they get worst. Long questioned why the manholes were sinking. Wilson feels that there is either a broken water or sewer line that has created the problem. He has received bids on the work and will be issuing a purchase order to repair two of the manholes. The Village will be repairing the third manhole. Wilson also adds the Eisenhower Center has a gas pipeline that is showing signs of wear and tear. Discussion ensued and Wilson will be issuing a purchase order for this work as well.

Wilson reports that there will be a meeting on May 13<sup>th</sup> between LOPD, the Village, Cook County Department of Transportation and Robinson Engineering. The meeting is for the Wentworth Avenue Renovation and Pennsy Greenway Spur.

Flanagin presented the Treasurers Report as prepared by Treasurer Kuniej. Motion by Flanagin to accept the Treasurers Report as presented. Second by Gaffney. Upon roll call the following voted "Aye"- Kelly, Leck, Flanagin, Gaffney, Long. No Nays.

Discussion on the Procurement Card (P-Card) program and its advantages was held. Wilson explained the latest problem with the Capital One Credit Card. Discussion was held on the procedure that will be followed by the Staff with the P-Card and the monthly spending limitations that will be placed on each card going to the Staff and Board Members. Motion by Flanagin to authorize the Secretary, Treasurer, President, and Staff Accountant to execute the paperwork associated with the establishment of the procurement card program associated with IAPD for the LOPD. Second by Leck. Upon roll call the following voted "Aye" - Leck, Flanagin, Gaffney, Kelly, Long. No Nays.

Flanagin distributes the performance evaluation for the Director of Parks & Recreation.

Gaffney asks if the duties and responsibilities of the Director of Parks & Recreation have been reviewed lately. Wilson was requested to provide the Commissioners with a copy of his job description and the matter will be placed on a future Finance & Personnel Committee meeting.

The attorney report was presented as submitted by Primack. Kelly asks for an estimate of hours on the work that the attorney provides within the report. Wilson will discuss the issue with Primack.

President Long started a discussion referring to the letter drafted by Primack relating to the encroachment and destruction of Park property along the Pennsy Greenway near Winterhoff Park. The resident was notified in November 2009 to stop removing the vegetation from park property. The removal of trees and vegetation was still going on in the Spring of 2010. The letter provided information to the property owner and current renter that the LOPD plans to replace the trees, grind old stumps, and invoice them for the costs associated the work. Motion by Flanagin to authorize Primack to mail out the letter as presented. Second by Gaffney. Upon roll call the following voted "Aye" - Flanagin, Gaffney, Kelly, Leck, Long. No Nays.

Long initiated a discussion if the Board wanted to move forward with the Vince Award and when would it be presented. A discussion ensued about the Vince Award and the Grand Ole Fourth. The Board favors the Independence Day celebration and discussed making the celebration "what it used to be." The Board favored this idea as well – in financial moderation. Wilson discussed the costs involved and that those costs were not included in the upcoming

budget. Gaffney suggests using high school bands or honor choirs to fill in for the entertainment that night. Kelly suggests charging for the jump house that the District will be purchasing, renting a rock climbing wall, getting other small carnival ride vendors or a “penny carnival.” Wilson adds that there are no responses back from food vendors who are interested in selling at the Independence Day celebration yet, and suggests this might foreshadow a lack of participation. Wilson also discussed the number of bodies to supervise the mentioned activities.

President Long starts a discussion on the Schultz Park sidewalk plan. The discussion ensued if the Park District would even want a sidewalk going around the park. The interest would be for a walkway through the park to satisfy the ADA requirement of providing a path to the various amenities within the park. Long will inform the Mayor and the Schultz Park group that the Park District does not want a sidewalk going around the park.

Director Wilson asks the Board for their support of Senate Bill 2065 intended to expand the TIF Districts of several communities. In particular, Wilson would like for the Mayor to review the proposed bill being sponsored by Representative DeLuca for the Lansing Downtown TIF District since it is due to expire next year. The Board provided their support for the legislation and to have Wilson discuss this matter further with the Mayor.

Kelly reminds the Board of the earlier citizen request to remove the basketball goal at Lions Stadium. Based upon the safety concerns of the residents the Board agreed to remove the basketball goal from the park.

Wilson asks about the Art in the Parks program. Long commented that the program was canceled officially due to the lack of participation. Wilson will draft a letter on behalf of the committee to inform those who registered for the program that it has been canceled.

Gaffney provided the LOPD leaf logo for the Just a Little Run. The logo will be painted on the street for the event.

Long questions what can be done about cars being driven on the park grass to get as close to the ballfields at Lan-Oak as possible. Gaffney volunteered to send an email outlining to the coaches and teams associated with the Lansing Old Timers what times, dates and areas they are allowed to practice in and not to park on the grass. Kelly mentions the Old Timers parking habits. Gaffney states he is having a meeting with the coaches and will discuss this matter also in addition to the email. Wilson also mentioned that the Old Timers have once again included the Eisenhower Center as contact information on their Spring raffle. Several years ago they were requested not to associate the Eisenhower Center for a contact and/or drop off location on the raffle ticket. Gaffney said he remembered that and will discuss this issue at the Old Timers Board meeting.

There being no further business Motion by Kelly to adorn the meeting. Second by Gaffney. Upon roll call all present voted “Aye”. No “Nays”.

Adjourned at 9:15 pm.

Respectfully Submitted,

John W. Wilson, CPRP  
Secretary to the Park Board