

Lan-Oak Park District
Board Meeting
July 18, 2011

President Long called the meeting to order at 7:00pm. Upon roll call the following were present: Commissioners Gaffney, Kelly, Long. Absent: Commissioner Flores. Staff present: Director Wilson, Superintendent of Recreation Desjardins, Community Events Coordinator Oralethea Davenport, Fitness/Aquatics Supervisor Michelle Havran. Guests present: Mary Jo & Nick Gulotta

From a previous meeting of the Board of Commissioners when they completed interviews of six potential candidates for the vacate park board seat, a Motion was made by Gaffney to appoint Pat Gulotta to fill the vacated term of former Park Board Member Dennis Flanagan. Second by Kelly. Upon roll call the following voted "aye" – Commissioners Gaffney, Kelly, Long. No nays. Motion passed.

Wilson administered the oath of office to Gulotta and presented him with a number of district items. All present congratulated Gulotta on his appointment.

Long announced the new committee assignments and requested Wilson to provide the update roster to the Board Members via email.

Motion by Gaffney to approved the Consent agenda consisting of Board Meeting Minutes for May 24 and June 20, 2011; Public Hearing Minutes of May 24, 2011; Special Board Meeting Minutes of June 27, 2011; Finance & Personnel Committee Meeting Minutes of July 6, 2011; Buildings & Grounds Committee Meeting Minutes of July 6, 2011; Executive Session Meeting Minutes of May 24, 2011, June 27, 2011, Finance & Personnel Committee Meeting of July 6, 2011; Refunds & Payroll W/H of June 23 & July 7, 2011; AP Invoices of July 18, 2011 with the exclusion of Check # 20520 payable to IAPD in the amount of \$370.00; and the 2011 Restated Articles of Agreement for SSSRA. Second by Kelly. Upon roll call the following voted "aye" – Commissioners Gulotta, Kelly, Gaffney, Long. No nays. Motion passed.

Director's Report was reviewed. Discussion centered on the Grand Ole Fourth special event. Gaffney wanted to know why the Park District did not have a DJ for the event like last year. Wilson responded that the Park District did not arrange nor pay for the DJ in 2010 because all of the arrangements and payment for the DJ was made by JJ Kelley's who operated the beer garden in 2010. Since the beer garden was canceled at the last minute this year, there was no DJ. Desjardins asked if the Board would like a DJ in 2012. The consensus of the Board was to have a DJ. Kelly provided information to be passed on to the police department about how the cadets were directing traffic to a dead end street which caused a huge backup. Wilson asked the Board their preference of having or not having a beer garden in 2012. Long thought the event has proven that there is no need to have a beer garden. The consensus of the Board was to plan the event for 2012 without a beer garden.

Long asked about lending the soccer goals to St. Ann Soccer. Wilson explained the situation and the cooperation to assist a community organization. Long asked about the policy on others using District equipment and Wilson responded that the district has no policy relating to this matter. Wilson explained that there is a policy that does not allow employees to use Park District equipment for personal use. Kelly

explained the gesture of cooperation with St. Ann. Long indicated that he was in agreement for St. Ann to use the soccer goals.

Gaffney asked about the completion of the annual audit with Wilson responding that they are hoping that by the 1st of September the draft would be completed. Kelly inquired about the amount of legal work remaining relating to Wentworth Storage matter. Wilson indicated that much of the work has been completed and Primack has been waiting to finish because of the financial situation of the District last year. The consensus of the Board was to finish the work relating to Wentworth Storage. Wilson announced that the RFP for the collection of and disposal of refuse and landscaping debris from District property has been mailed out to 7 waste haulers. The RFP's are due back no later than 10:00am on August 15, 2011.

Discussion was held about the picnic reservation on July 3 at Bock Park. The staff had found the shelter without electricity and could not find the source of the problem. The family had scheduled a DJ for the event. Wilson talked to the family's contact to request a receipt for the DJ to reimbursement them of this cost. As of the meeting the family has not submitted the charge for the DJ. Long questioned the idea of refunding the family and related the justification to another family that was seeking a reimbursement of expenses from the District that he has been talking with. Wilson questioned Long about his conversation with this particular family member since a family member came into the District to sign up for various programs and pay with the credit she was given. Wilson indicated that the staff turned the family member away because they were not aware of any credit being given. Wilson indicated that the family member told him that she received a letter from James Long, Long indicated that he did not send any letter. Wilson will be calling the family to get all of the details that was discussed. As for the Bock Park picnic rental, no action will be taken until some type of a receipt is received from the family member relating to the charges of the DJ. Gulotta suggested that in the future the park permit application specifically asks if an electrical service is needed and how much electrical would be required. He also suggested that the Board consider charging for electrical.

Gaffney questioned the cost and split of the fireworks for July 4. Wilson provided answers to his inquiry.

Long opened the floor for any questions relating to the various recreation reports. Kelly inquired about the operating status of the steam room. Desjardins provided an update and suggested that the Board consider purchasing a new steam unit while pursuing legal action on the current unit with the manufacture and installer. She indicated that people are really upset that the steam unit is always shut down. The consensus of the Board was that quotes could be obtained for a new unit and the matter would be discussed further in a Recreation Committee Meeting. Long asked about the September fitness special. Desjardins explained the special. A discussion was held on the staff's satisfaction level with Westside Mechanical. Desjardins provided the response and future course of action that will be taken to servicing the mechanical units at the Ike Center.

Questions were asked about the Garage Sale at the Park Plaza. Davenport commented on the questions indicating that the event was a success. Discussion centered on the Farmer's Market crowd, vendors and the year to date at the Park Plaza.

The Board reviewed the various pieces of literature in the Board packet relating to the use of Lions Park by the Dyer Fire U12 Softball team that is managed by Bill Harrison. Wilson put together a proposal that was accepted in principal by the Park Board at the last meeting and then provided the position of the District to Harrison. Harrison has responded that the proposal provided to him is acceptable. After a brief discussion on some of the various points in the proposal, Motion by Kelly to proceed to formalize the relationship Harrison and the Park District for the use of Lions Park and to authorize the Director of Parks & Recreation to establish a written agreement containing the various points as presented in his proposal to executed by Harrison and the Park District. Second by Gulotta. Upon roll call the following voted “aye” – Commissioners Gulotta, Kelly, Gaffney, Long. No nays. Motion passed.

Gulotta asked for an update on the skate park repairs. Wilson responded that the material has been ordered and it takes 2-3 weeks to manufacture and approximately 1 week to delivery. There is a volunteer from the community who will be repairing the ramps when the material arrives.

A brief discussion was held on the promotional program being sponsored by Craftsman that was suggested by a local resident living near Winterhoff Park. The program is offering \$10,000 to improve a park in your community. Kelly indicated he has not received any information back from the resident since his last email responding to her.

Gaffney presented the Treasurer’s Report and Operating Statement for June 30, 2011. Kelly commented on the cash flow analysis as provided in the packet. Motion by Gaffney to accept the Treasurer’s Report and Operating Statement for June 30, 2011 for the purpose of information. Second by Kelly. Upon roll call the following voted “aye” –Commissioners Kelly, Gaffney, Gulotta, Long. No nays. Motion passed.

Wilson reviewed the financial comparison report that was included in the Board packet. The Board requested a quarterly comparison report. The information provided in the report was acceptable. The Staff will start to include the comparison report in the August Board packet and then quarterly after that.

Kelly asked Long about the full detail attorney report that was supposed to be available for review.

Gaffney announced that the District’s reduced membership payment was returned from IAPD with a letter explaining the rejection. This topic will be placed on a future Finance & Personnel Committee meeting. A brief discussion was held about the letters that were mailed to local residents about their encroachment on the Pennsy Greenway.

A brief discussion was held on the LOPF and the financial operation of restaurant row from the last car cruise.

Long discussed the meeting he had with Mayor Abbott and Dan Podgorski of the Lansing Old Timers relating to the electrical bill that the village has been paying on behalf of the Lansing Old Timers for some years. It has been determined that the Village can no longer pay the electrical bills, on behalf of the Lansing Old Timers because of the increasing cost of the electrical service and village employee dissatisfaction over the payment of the sport associations utility costs. It was determined at this meeting that the bills would be split three ways. Motion by Gaffney that effective immediately the Lan-Oak Park District will partner with the Village of Lansing and the Lansing Old Timers organization to provide electric

services at the Sports Complex on Chicago Avenue. This will be a 1/3 split between all parties. Also we will recommend that the Lansing Old Timers work with Commonwealth Edison on a plan to reduce electrical consumption at the Sports Complex. Also we will recommend that the Lansing Old Timers implement an in house conservation program to help further reduce electrical usage at the Sports Complex. Second by Gulotta. Gulotta discussed the various power source alternatives, specifically wind power that could be an option. General discussion followed on funding of this alternate power source. Wilson questioned why the Old Timers could not take care of their own expenses with their registration fees. Gaffney responded that the numbers are down and he would not want to see this program end. Wilson commented about the Board's responsibility to all taxpayers relating to the Park District finances. Wilson also inquired if there would be a cap on funding. Gaffney response was no. Gulotta suggested that this could be an issue that could be revisited annually. Gaffney believes the Park District's portion on annual basis will be no more than \$3,000. Upon roll call the following voted "aye" –Commissioners Gaffney, Gulotta, Kelly, Long. No nays. Motion passed.

Motion by Gaffney to go into Executive Session for the discussion of land acquisition, personnel, probable litigation and/or other subject matters as allowed by the Illinois Open Meetings Act, 5 ILCS, Par. 120/2.(c)(1) – (25). Second by Gulotta. Upon roll call the following voted "aye" –Commissioners Gulotta, Kelly, Gulotta, Long. No nays. Motion passed.

Executive Session at 8:10pm

President Long called the regular meeting back to order at 8:24pm. Upon roll call the following were present: Commissioners Kelly, Gulotta, Gaffney, Long. Staff present: Director Wilson.

There were no action items from the Executive Session for the Board to consider. Long discussed the upcoming board pictures and bios from each board member. He would like to have the bios back by August 15, 2011.

There being no further business Motion by Kelly to adjourn the meeting. Second by Gaffney. Upon roll called the following voted "aye"- Gulotta, Kelly, Gaffney, Long. No nays. Motion passed.

Adjourned at 8:26pm

Respectfully Submitted,

John W. Wilson, CPRP
Secretary to the Park Board