

Lan-Oak Park District  
Board Meeting  
January 17, 2011

President Long called the meeting to order at 7:02 pm. Upon Roll Call the following were present: Commissioners Flanagin, Gaffney, Kelly, Leck, Long. Also present: Director Wilson and Recording Secretary Edwards.

Flanagin made a Motion to accept the Consent Agenda as presented which included the Board meeting minutes of December 20, 2010; Refunds & Payroll W/H of December 22, 2010 & January 26, 2011; AP Invoices of January 17, 2010; Second by Gaffney. Upon roll call the following voted "aye": Flanagin, Gaffney, Kelly, Leck, Long. No "nays". Motion Passed.

Wilson answered the Board's questions relating to the waste disposal services for the park district. After the discussion Wilson indicated he would send out an RFP for waste disposal services for the Eisenhower Center and Maintenance Center.

Long inquired about the two identical machines in the fitness center, both of which were just purchased as part of the new equipment that he claims no one uses. He questioned why we bought two if they are used so infrequently. Wilson indicated he would look into this concern. Long again questioned if the District had a volleyball coach. Wilson responded we do and indicated when he asked before there was a volleyball instructor on staff then.

Long questioned the policy in the packet regarding Guest Passes for Board Members. Wilson replied that he was following the policy of the Board and was seeking approval of the extra guest passes that were issued to Kelly and Long above the original allotment. Discussion was held about the policy with Flanagin requesting additional passes also. Board Members present had no issue with the additional passes being issued.

Wilson announced that the park district received the reimbursement check from the Illinois Department of Natural Resources for the Stony Ridge (Volunteers Park) Development. The amount of the check was \$68,000. The landscaping of the park sign is the only unfinished work at the park and will be completed this Spring.

Gaffney informs the Board there has been no Recreation Committee meeting but he will be scheduling one in February. One of the agenda items will be the results on the January fitness special. He indicated from what he has heard so far it's been a fantastic special.

Flanagin questioned the Eisenhower's babysitting schedule. A patron had spoken to him regarding evening babysitting hours. Discussion was held on the advantages and disadvantages of babysitting service and the negative impact it has had on the budget. The board discussed possible options like on pre-scheduled babysitting service or eliminating babysitting. Wilson suggested the Superintendent of Recreation could provide an analysis of the babysitting program and provide the information to the Recreation Committee at their next meeting. The matter was tabled.

Wilson informed the Board that the park district has been invited to a community planning group that is preparing a plan in the event that mass vaccination and/or the dispensing of medical supplies should there ever be a disaster. The Eisenhower Center is being considered as a medical dispensing site for the Munster/Lansing area. He will continue to update the Board as the planning process moves forward. The next meeting will be February 15, 2011.

Long announced that there was no Building and Grounds Committee Meeting.

Wilson informed the Board that School District 158 requested that all playground equipment at Kiwanis Park be removed by mid March for their expansion project. Kiwanis Park is a leased property from District 158. Discussion ensued about requesting District 158 to remove the equipment since they will have heavy equipment on site. Wilson also mentioned that he is investigating a company that will come in for free and remove all of the equipment and then re-install the equipment in a third world community. Gaffney questions if any of the playground equipment is useable the park district should keep the equipment and install the equipment in one of the parks where the playground was removed. A discussion was held about the value of this suggestion. Wilson indicated that the playground equipment was slated to be removed because it did not meet the Consumers Product

Safety Guidelines. After a continued discussion, it was determined that Wilson would continue with his investigation.

Kelly announced that there has been no Planning Committees meeting.

Kelly questioned the progress on the Monaldi Manor/Pennsy Greenway Spur project. Wilson referred to the information in the packet. Contact has been made with ComEd Regarding the letter that Ms. Carter sent to them inquiring about certain matters associated with the park district's plans for the trail. Wilson stated he has met with Robinson Engineering to discuss a planned route of the trail through the ComEd right of way that included the Monaldi Manor parking lot for the ComEd engineers to review. Robinson Engineering will also be doing a more detailed site plan of the Monaldi Manor parking lot that would show the impact of the trail on this property.

Wilson commented to the Commissioners to try the tax increase calculator that was added to the district's website recently to determine the impact on their tax bill relating to the proposed referendum. There was a discussion about the referendum amongst the Board and Director. Kelly indicated there would be a Planning Committee Meeting prior to the public hearing on March 23 for the referendum.

Long announced to the Board that there will be a Schultz Park Neighborhood meeting on January 24 at the home of one of the residents. The Board discussed an idea from a Schultz Park resident relating to the construction of a roller hockey court. The Board indicated they would prefer to follow the original plan for Schultz Park.

Wilson presented the Board with several policies that was reviewed by the staff and revisions were recommended. It was the consensus of the Board to table the review of the policies and to send them to the Policy and Ordinance Committee for review and then have them return to the Board's agenda for action.

Long reminds the Board of an earlier decision in 2010 not to spend LOPD funds on conventions outside of the State. He reminded the Board of the importance since the Board has been promoting budget cuts and he sees this as an unnecessary expense. A discussion on the previous policy direction was held between the Board Members. Wilson commented that the Board needs to reevaluate its position on conventions. Not all conventions should be eliminated. It has been the practice of the staff and Board to go to only conventions that were important to the district and staff indicating further that traveling to workshops, conventions, etc. has not been abused by district officials. Wilson further stated that there is a need for attending some conventions, seminars and workshops. These educational sessions provide a resource for those attending and networking opportunities. Eliminating educational opportunities would have a negative impact on the district and creativity would be disappearing from the leisure offerings of the district. The Board tabled the discussion on conventions until the Finance and Personnel Committee had an opportunity to discuss the matter.

Gaffney calls to attention the amount of the IAPD dues. Gaffney feels the amount LOPD is paying and the actual services LOPD is receiving may not be worth it. Gaffney suggested that the district not pay the IAPD dues for 2011. Wilson informed the Board that they already approved the IAPD dues for 2011. The payment to IAPD was part of the vouchers that the Board approved under the Consent Agenda earlier in the meeting. After much discussion on the value of IAPD, dues structure throughout the years, and how the association represents elected and appointed officials by Board Members it was suggested by Wilson that the Board needs to further investigate the services provided by IAPD and discuss their concerns with the CEO of IAPD. Wilson indicated that he believes there is a value in IAPD but the IAPD is an association for the Board and it must be their decision. Commissioner Gaffney volunteered to draft a letter to IAPD asking for the benefits of membership. Gaffney made a motion to withdraw check number 19880 totaling 5,618.08 which was paid to the order of IAPD from the January Vouchers. Second by Kelly. Upon roll call the following voted "aye": Gaffney, Kelly, Leck, Flanagan, Long. No "nays". Motion Passed.

Gaffney made a Motion to accept and approve the Treasurers Report as presented for December 31, 2010. Second by Flanagin. Upon roll call the following voted "aye": Kelly, Leck, Flanagin, Gaffney, Long. No "nays". Motion Passed.

Wilson inquired about the Finance & Personnel Committee meeting of January 10, 2011 since he was not present at the meeting. He was informed that there were three Board members present and Long took the regular session meeting minutes and will have them available soon. The three items on the committee's agenda were the same issues as discussed at the Board meeting tonight. Wilson inquired if there was an executive session and Long indicated that there was. Wilson inquired what was the stated purpose of the executive session, who did the written meeting minutes, and who had the tape recording of the executive session. Long indicated he would be doing the meeting minutes of the executive session and he stated the session was not taped. A discussion was held on the record keeping requirements of executive sessions. Long answered Wilson's question about the purpose of the executive session which was the discussion of personnel, specifically Wilson's Employment Agreement. Wilson asked if there was a concern and/or was the Board considering his termination. The members present at the meeting indicated they were investigating the Agreement's legal language relating to the notification clause of the Board's intent to continue or discontinue the Employment Agreement prior to the expiration date of the Agreement. Wilson asked again if it was the intent of the Board to terminate his services at the conclusion of this current Employment Agreement. Long indicated it was neither his nor the Board's intent to take that action.

Leck announced the 2011 Cruise nights for the Lan-Oak Park Foundation will June 18, July 23, and August 13 and the dates have been approved by Superintendent of Recreation. There will also be a car show at the Lansing Country Club on October 1, 2011. Flanagin mentioned that the cruise nights have been successful and brings in revenue. Leck announced the next meeting of the Foundation will be on February 2, 2011, 9:30am at JJ Kelly.

The re-naming of a ball field at Loins Stadium is still in progress. The Lansing Lions still need to approve the concept. Long and Flanagin briefly discussed the matter.

Long announced that several employees thanked him and the Board the holiday gift certificate.

There being no further business Gaffney made a Motion to adjourn. Second by Flanagin. Upon roll call the following voted "aye": Leck, Flanagin, Gaffney, Kelly, Long. No "nays". Motion Passed.

Adjourned at 9:13pm

Respectfully Submitted,

John W. Wilson, CPRP  
Secretary to the Park Board