

**Lan-Oak Park District  
Board Meeting  
June 20, 2011**

President Long called the meeting to order at 7:00 p.m. Upon roll call the following Commissioners were present: Commissioners Gaffney, Rocio, and Long. Commissioners absent: Kelly. Also present: Director Wilson and Recording Secretary Tengstrand. Visitors: Ann Ahern, resident; Brett Davis, Park District Risk Management Group (PDRMA) and Ken Novak South Suburban Risk Management Group (SSRMG).

Commissioner Kelly entered the meeting at 7:05 p.m.

President Long suggested to the Board to suspend the normal course of the agenda to allow Ms. Ahern to address the Board.

Communications and Addresses from the Audience

Ann Ahren questioned the start date of the renovation of the skatepark. President Long stated the renovations to the skatepark will begin this summer. Mrs. Ahren asked how the Pennies for the Parks monies are allocated. President Long replied the funds run through the Lan Oak Park Foundation. Mrs. Ahren also asked if there are any activities for teenage children that were free of charge and if the Patti Leach Youth Center was connected with the Park District. President Long stated that the Park District and Youth Center are not tied together and she may want to contact them for any summer activites they have planned.

Consent Agenda

Moved by Mr. Gaffney seconded by Mr. Kelly to accept the Consent Agenda as presented with AP Payment Selection Reports; Refunds and Payroll W/H of May 26, June 9, 2011; AP Invoices of June 20, 2011. Commissioners voting yes: Flores, Gaffney, Kelly and Long. Commissioners voting no: None. Motion carried.

Director of Parks and Recreation

**PDRMA Presentation**

Director Wilson introduced Brett Davis, President and CEO of PDRMA. Mr. Davis addressed the Park Board with a short video highlighting the advantages of PDRMA. Mr. Davis then proceeded to provide the Board with an overview of the services rendered by PDRMA and answered questions generated by the Commissioners.

**SSRMG Presentation**

Director Wilson introduced Ken Novak, Risk Manager of SSRMG. Mr. Novak provided an update on the services rendered from SSRMG including loss prevention and risk management services for the member agencies. Mr. Novak then answered questions generated by the Commissioners.

**Board Pictures**

After discussion it was agreed to reschedule the Board picture until a decision is made regarding the appointment of a new Commissioner.

**Dyer Fire U12 Softball**

The Commissioners discussed the proposal presented by Wilson regarding the use of the Lions Park by the Dyer Fire U12 group headed by Bill Harrison including the improvements Harrison

is planning for field. Following the discussion regarding the proposal, the Commissioners agreed to authorize Director Wilson to move forward with the proposal as presented. Director Wilson stated that he would report back to the Board with the outcomes from his meeting with Mr. Harrison.

#### July 4<sup>th</sup> Meeting with the Police Department

Director Wilson reported on his meeting with the Police Department regarding the events to be held on July 4<sup>th</sup> at Lan Oak Park. He reported that the event will be structured as it has been in the past with the fireworks starting at 9:30 p.m. Director Wilson stated there will be a new parking permit for the residents adjacent to the park.

Commissioner Gaffney discussed the Tom Gavin Memorial plaque. The plaque has been installed and the dedication was held on June 18, 2011.

#### Cruise Night

Commissioner Gaffney reported that Cruise Night was well attended by the community. Restaurant Row was successful and the restaurant owners were pleased with the turnout. A concern was raised regarding the picnic tables, port-a-potties and the electric for Restaurant Row. Director Wilson addressed the concerns stating that there are extra tables for use at Bock Park only if the picnic shelter is not rented and with the agreement with the Foundation it calls for their volunteers to move the tables.

The electric is turned on as needed and only when the LOPD staff has been informed that there is a need for electricity under the clock tower. Director Wilson also stated that the port-a-potties are the responsibility of the Foundation.

#### Recreation Committee

Mrs. Flores had no report. President Long asked if Mrs. Flores received the information regarding badminton and she stated she did not but would follow-up.

A question was raised in Davenport's report regarding the Illinois Department of Agriculture for providing the grant funds to purchase the green shopping bags that were passed out at the 1<sup>st</sup> Farmers Market. The LOPD received a Specialty Crop Grant to enhance the competitiveness of Illinois Specialty Crops that was received from the Illinois Department of Agriculture and made the Lan-Oak Park District a partner to generate awareness of specialty crops and the District's farmers market by implementing a marketing campaign that includes the purchase of ads in local newspapers, banners, signs, and reusable shopping bags.

#### Buildings and Grounds

##### Factory Recall Pool Drains

Director Wilson reported that the whirlpool drain covers have been recalled by the company and will be replaced to meet federal guidelines. The replacement of the drains will take place when they re received and when the staff performs their weekly maintenance of the whirlpool.

##### Skatepark Renovations

Director Wilson updated the Board on the progress of the skatepark renovations and the need to increase the budget after reevaluating the damage to the ramps. He reported that the winter had done a little more damage to the surface. After discussion it was the consensus of the Commissioners to move forward with the renovation project. Moved by Mr. Gaffney, seconded by Mr. Kelly to approve increasing funds by \$3,000 for the Skatepark Renovations not to exceed \$8,000.00. Commissioners voting yes: Gaffney, Kelly, Flores, and Long. Commissioners voting no: None.

Motion passed.

Planning Committee

Monaldi Manor Condo Association

Commissioner Kelly reported on the meeting Director Wilson and he were invited to with the Monaldi Manor Condo Association. The meeting was called to discuss the pending route of the Pennsy Greenway Spur and to use a portion of the Condo's property that is leased from ComEd.

Pennsy Greenway Spur Update

On June 14, 2011 there was a meeting with Robinson Engineering, ICC, Village of Lynwood and SSMMA to discuss the pedestrian crossing at the CNN Railroad crossing on Wentworth Avenue. It was determined at this meeting that the Park District will need to move forward with the ICC permit for the path's crossing of the railroad tracks. The County intends to stay within the confines of the roadway and has no intentions of expanding the road that would mean that the railroad crossing protection arms would be relocated. This roadway project is targeted to begin early in 2012 by Cook County.

The Schultz Park received a grant for \$800 to enhance the park. They will be purchasing trees through the Park District Living Tree Memorial and the LOPD maintenance staff will plant them in Schultz Park.

Policy & Ordinance Committee

Wilson prevent the Prevailing Wage Ordinance 20-6-11 that sets the prevailing wage for all public works construction projects that the LOPD make take on in the upcoming months. Moved by Mr. Gaffney, seconded by Mr. Kelly to approve the prevailing wage ordinance 20-6-11 as presented. Commissioners voting yes: Kelly, Flores, Gaffney, and Long. Commissioners voting no: None. Motion carried.

Dispensing of Medication

Wilson presented the policy for the procedure of dispensing of medication for LOPD employee. The Park District has a similar policy for it participants but recently it was learned that an employee was prescribed a medication that could be administered by another employee in the case of an emergency. Moved by Mr. Gaffney, seconded by Mrs. Flores, to approve the policy as presented for the dispensing of medication procedures for LOPD employees only. Commissioners voting yes: Flores, Gaffney, Kelly, and Long. Commissioners voting no: None. Motion carried.

Waiver and Release

As part of the newly passed policy for the dispensing of medication procedures for LOPD employees only a waiver and release must be signed by the employee prescribed the medication. Moved by Mr. Gaffney, seconded by Mrs. Flores, to approve the waiver and release of all claims for use of Auto-Injector (Epi-pen). Commissioners voting yes: Flores, Gaffney, Kelly, and Long. Commissioners voting no: None. Motion carried.

Financial & Personnel Committee

Treasurer's Report April 30, 2011

Moved by Mr. Gaffney, seconded by Mr. Kelly, to approve the Treasurer's Report/Operating Statement for April 30, 2011. Commissioners voting yes: Gaffney, Kelly, Flores, and Long. Commissioners voting no: None. Motion carried.

## Treasurer's Report May 31, 2011

Moved by Mr. Gaffney, seconded by Mr. Kelly, to approve the Treasurer's Report/Operating Statement for May 31, 2011. Commissioners voting yes: Kelly, Flores, Gaffney and Long. Commissioners voting no: None. Motion carried.

## Attorney's Report

Report was reviewed as provided in the Board packet.

## Old Business

### Nomination – Vince Award

The Board of Commissioners received a nomination from the Lansing Lions Club to nominate Dennis Flanagin for the Park District's Vince Award. A brief discussion ensued and the consensus from the Board was to present the Vince Award for 2011 to Dennis Flanagin, posthumously. The award will be presented to the family at the 4<sup>th</sup> of July celebration. Mr. Gaffney will inform the family.

## New Business

Commissioner Gaffney discussed the possibility of a memorial plaque in memory of Dennis Flanagin for his years of service to the parks. President Long tabled the idea for further discussion.

Commissioner Flores asked if the July meeting date can be rescheduled. President Long provided his opinion that he is was opposed to the idea. Commissioner Kelly stated that it is better to change the date in order to have a productive meeting. President Long stated that it will be discussed after executive session.

Moved by Mr. Gaffney, seconded by Mr. Kelly, to go into executive session for the discussion of land acquisition, personnel, probable litigation and/or other subject matters as allowed by the Illinois Open Meetings Act, 5 ILCS, Par. 120/2.(c)(1) – (25). Commissioners voting yes: Flores, Gaffney, Kelly, and Long. Commissioners voting no: None. Motion carried.

## Executive Session at 9:44pm

President Long called the regular meeting back to order at 10:14 p.m. Upon roll call the following members were present: Commissioners Gaffney, Kelly, Flores, and Long.

There being no further business before the Board, it was moved by Mr. Gaffney, seconded by Mr. Kelly, to adjourn the meeting of the Lan-Oak Park District at 10:15 p.m.

Respectfully Submitted,

John W. Wilson, CPRP  
Secretary to the Park Board