

Lan-Oak Park District
Buildings & Grounds Committee
January 7, 2010

Chairperson Long called the Committee meeting to order at 6:40pm. Upon roll call the following were present: Committee Members: Commissioners Kelly, Long. Staff Liaison: Wilson. Guests: Commissioner Gaffney.

Discussion was held on regarding the attendance of the Park Foreman to the meetings. Committee members would like to have the Foreman present at future meetings. Assurance was given by the Committee Members that it was for informational purposes only. Wilson discussed the Foreman's role as not being supervisory; nor, was the Foreman in a position of authority or on equal ground with the Superintendent of Recreation. Wilson noted to the Committee that when maintenance issues relating to the Eisenhower Center would be discussed by the Committee in the future, he will have the Superintendent of Recreation in attendance since she is responsible for the Center's operation and should be involved in those conversations.

Wilson reviewed the RFP for portable toilets with the Committee and the ADA requirements. Discussion centered on the possibilities of eliminating certain portable toilets for a cost savings. During the 2009 season, \$7,068 was spent on portable toilets throughout the district and special events. It was agreed that the RFP would go out and the discussion on the idea of eliminating would continue after the RFP's have been received and reviewed.

Wilson informed the Committee that he will be receiving police reports from June 1 from the Police Department after sending a written request for the documents on January 1. He will continue to request the reports so the Park District will know what's going on in the parks. A brief discussion ensued on the value of the police reports.

Information was provided by Wilson relating to the cost of playground mulch. Based upon 140 cubic yards, the cost per cubic yard is \$24.50. Using the replenishment plan for playground mulch, the District will need to spend nearly \$12,000 on playground mulch in the next 12 months.

Wilson updated the Committee on the electrical box/timer project for the various picnic shelters. An electrician will be contacted to do the work prior to the summer picnic season.

Long discussed the upcoming meeting regarding the Schultz Park neighborhood. There is a concern relating to the swing height of 10' versus 8'. The Park District has and will continue to install swings with an 8' maximum height only. It seems that there may be a desire from some residents that they are would prefer swings with a 10' height. With the swing unit of this height, costs will increase for installation, future maintenance, remove move green space from the park

site, and does not conform to the district's standard of 8' swing heights. This will be communicated to the Schultz Park group at their next meeting.

Discussion was held on certain maintenance issues at the Eisenhower Center. Gaffney acknowledged the items that were previous discussed at the Recreation Committee meeting noting that some of the work has been started. Gaffney and Kelly asked if it could be possible that a schedule of work could be developed between Wilson and Desjardins. Wilson didn't think that would be a problem - noting that maintenance projects are now discussed between them. Wilson stated that the maintenance members usually do work in January and February at the Center and throughout the year on rainy days when they can't mow or if there is an immediate need. He informed the Committee that custodians cannot do maintenance type work because of their cleaning schedule and keeping the Center clean is a very high priority. Maintenance items discussed were: ceiling rails needed painted in men's fitness locker room; shower head wall shields are rusted; several broken tile in the men's shower; and base molding under the men's locker to hide the rust.

Kelly led a discussion on the asbestos flooring that remains in the Eisenhower Center. Wilson will look in previous asbestos reports to see if he can provide answers to his concerns. If not he will contact the company that the District has used in the past for asbestos removal.

Long updated the Committee on the nature center. Cathy Podgorski has volunteered to work on the nature center with her science classes. The Committee recommended a budget of \$1,000. Long will approach Ms. Podgorski to see if she could present the Committee with a plan of action for the nature center.

There being no further business Motion by Kelly to adjourn. Second by Long. All present voted "aye". No nays.

Adjourned at 7:45pm.

Respectfully Submitted,

John W. Wilson, CPRP
Secretary to the Park Board