

Lan-Oak Park District  
Finance & Personnel Committee  
February 10, 2010

Chairperson Flanagin called the meeting to order at 5:40pm. Upon roll call the following were present: Committee Members: Commissioners Gaffney, Flanagin. Kelly arrived at 5:55pm. Staff Liaison: Wilson.

Flanagin explained the budget process for 2010-11 that was based upon the approved budget for 2009-10. With the minimal increase in the tax revenue based upon the one-tenth of one percent CPI, the upcoming budget would be nearly the same as FY2009-10. Salaries would be frozen for 2010-11 fiscal year. Wilson indicated that the tax revenues for each fund would be based on FY2009-10 and maybe slightly adjusted reflecting the current economic. Also, incoming funds for the retiring Landings TIF District will not be incorporated in the operating budget but will be accounted for in the budget and appropriation ordinance.

Wilson explained his budget operation. The previous two years of actual budget history is reviewed and compared to the current budget. Adjustments are made based upon the history and anticipated expenses. Revenues are considered conservative, never overestimating. In order of importance for expenses, salaries and benefits, contractual and utilities are estimated first and all other expenses fall into the budget.

Wilson provided the time line for the budget and appropriation ordinance. March 15 the B & A will be presented in tentative form; May 3 the public notice announcing the public hearing for May 17 on the B & A will be sent to the Southtown Star; May 10 the public notice will appear in the newspaper; May 17 the public hearing will be held on the B & A; May 17 Board meeting the B & A will be acted upon by the Board of Commissioners.

Wilson informed the Committee that he would prefer to have Attorney Primack author the Prevailing Wage Ordinance on an annual basis. The Ordinance is due in June of each year.

Flanagin passed out the performance evaluation for the Director of Parks & Recreation. He explained the process to the committee members. Remaining board members will receive a copy of the evaluation at the next board meeting.

There being no further business, Motion by Gaffney to adjourn. Second by Kelly. Upon roll call all present voted "aye". No nays.

Adjourned at 6:25pm

Respectfully Submitted,

John W. Wilson, CPRP  
Secretary to the Park Board