

Lan-Oak Park Board
Park Board Meeting
January 18, 2010

President Long called the Park Board meeting to order at 7:01pm. Upon roll call the following were present: Commissioners Gaffney, Flanagin, Kelly, Long. Also present were Wilson and Reynolds. Absent: Commissioner Leck and Treasurer Kuniej.

Motion made by Flanagin to accept the Consent Agenda Items A-C which includes: Park Board meeting minutes December 21, 2009; Recreation Committee meeting minutes December 29, 2009; Planning Committee meeting minutes January 6, 2010 & December 28, 2009; Policy & Ordinance Committee meeting minutes December 17, 2009; Refunds & Payroll W/H of December 22, 2009 & January 7, 2010; AP Invoices January 18, 2010. Second by Gaffney. Upon roll call the following voted “aye”- Flanagin, Gaffney, Kelly, Long. No “nays”. Motion passed.

Director Wilson presents his report. President Long gave an update on Art in the Parks Program. Long states that the last meeting scheduled for January 11, 2010 had been cancelled because there were only two applications turned in. Long would like the deadline to remain open for now. There was a brief discussion on reducing cost for the upcoming conference by having everyone ride together in the LOPD van. Wilson updated the Board regarding his latest conversation with the Mayor relating to the Downtown TIF. The issue of the email authored by Commissioner Leck relating to the use of the LOPD tax exempt # was discussed. The board decided that Commissioner Gaffney should attend the next Volunteer Recognition meeting on January 26, 2010 in case any questions or concerns are brought up on the matter. Wilson presented an updated version of the Affiliate Agreement. Gaffney was hoping it would be less legal and as simple as possible. He believes the agreement should be mutually beneficial. A lengthy discussion ensued between Wilson and Gaffney on the matter centering on the appearance that the Sports Complex is operated more privately and less general public access. Gaffney suggests that he and Wilson have a meeting to go over the agreement.

Wilson presented his recommendation regarding an Access Audit of all park district facilities as mandated under the rules and regulations of the

Americans with Disabilities Act. He presented the proposal from Recreation Accessibility Consultants have the study completed at the cost of \$17,089. The proposal would include the audit of all parks and facilities owned and leased by the Park District. Wilson explained to the Board that Recreation Accessibility Consultants (RAC) is very qualified company with experienced and qualified staff that has a professional background in ADA rules and parks & recreation to complete the work in a timely fashion. Wilson indicated that this would be a legitimate expense for the SRA fund, and if the study is done now all information will be available no later than late May early June 2010 in time for consideration to be given with the results for the referendum issue. Motion made by Flanagan to accept the recommendation from Wilson to authorize the Staff to proceed to award the work of completing an Access Audit as presented in the proposal submitted by Recreation Accessibility Consultants at a fee of \$17,089.00. Second by Kelly. Upon roll call the following voted "aye"-Gaffney, Kelly, Flanagan, Long. No "nays". Motion passed.

Commissioner Gaffney presented the report from Recreation Committee. Gaffney stated that it was a good meeting where they discussed corporate sponsorship and how to expand on it. The new Park Facility Permit, application, rules and regulations were also presented and discussed. After reviewing all information submitted, the Board agreed to move forward with the new rules and regulations as presented. Motion made by Gaffney to approve the Park, Facility, & Permit Applications Rules & Regulations as presented. Second by Kelly. Upon roll call the following voted "aye"-Kelly, Flanagan, Gaffney, Long. No "nays". Motion passed.

The report for Buildings and Grounds was presented. Long stated that the contract with South Suburban Heating for maintenance and preventative maintenance will expire in May 2010 based upon information provided by Wilson. Long would like to address their fees before their contract comes up for renewal to see if the board should renew their contract or start taking proposals from other companies. Wilson informed the Board that he and Desjardins would be developing an RFP for preventive maintenance services that would assist their efforts in reducing costs of this type of service. He will keep the board updated relating to this project.

Long stated as from the last Board meeting, a budget of \$1000 has been set up Podgorski and her students to work with on the Mildred Burt Nature Area. She will be presenting a plan of activities for the nature area to the District.

Wilson updated the Board on the issue with Amber Mechanical and the men's steam room. He indicated that Desjardins has been working on

this matter and is on top of the issue.

Commissioner Kelly presented his report for the Planning Committee. Kelly states they have had only one meeting due to conflicting schedules. At the meeting, the committee addressed issues of need in the parks and how the information on repairs and renovations for the parks will be used for the upcoming referendum. The committee has grouped the parks by area, and they will discuss the issues surrounding the parks in various regional meetings throughout the summer. The next Planning Committee meeting is scheduled for Monday, January 25, 2010 at 6:30pm.

Motion made by Flanagin to accept items A-C under Policy & Ordinance which included the following: Board Member Participation in Conference, Workshops, Seminars Option #2; Staff Member Participation in Conference, Workshops, Seminars; Board Member Participation in Local Activities. Second by Gaffney. Upon roll call the following voted "aye"-Flanagin, Gaffney, Kelly, Long. No "nays". Motion passed.

After reviewing the Part-Time Employees Pass Policy as mandated on an annual basis, a Motion was made by Kelly to continue with the Part-Time Employees Pass Policy as written. Second by Flanagin. Upon roll call the following voted "aye"-Flanagin, Gaffney, Kelly, Long. No "nays". Motion passed.

A brief discussion ensued on the Pass Policy for Contract Program Instructors. Gaffney states that right now there is a pay freeze for LOPD employees and he doesn't believe it is fair that contractors get a pass discount. It was also stated that the program contractors are getting paid to perform a service for the Park District. Motion by Gaffney to abolish the Contract Program Instructor Discount Pass Policy effective January 18, 2010. Second by Kelly. Upon roll call the following voted "aye"-Gaffney, Kelly, Flanagin, Long. No "nays". Motion passed. It was noted that all program contractors that have obtained a fitness pass for the calendar year 2010 will be grandfathered and their when their current pass expires there will be no further discounts honored by the Park District.

The Treasurer's report was presented. Wilson stated no new taxes money has been received since the report. Motion made by Flanagin to accept the Treasurer's Report for December 31, 2009 as presented. Second by Gaffney. Upon roll call the following vote "aye"-Kelly, Flanagin, Gaffney, Long. No "nays". Motion passed.

Motion made by Flanagin to accept Treasurer's Operating Statement for December 31, 2009. Second by Gaffney. Upon roll call the following voted "aye"-Flanagin, Gaffney, Kelly, Long. No "nays". Motion passed.

Director Wilson presented the results of the Request for Proposals to perform the annual audit for the Park District. Wilson and Treasurer Kuniej recommended to the Park Board that the firm of Knutte & Associates be awarded the contract to prepare, complete and present annual audits for the Park Board beginning with the fiscal year end April 2010 and continuing through the fiscal year end 2014. Motion made by Flanagan to accept the recommendation from the Director and Treasurer to award the annual audit work to Knutte & Associates as per the proposal submitted by the company. Second by Gaffney. Upon roll call the following voted “aye”-Flanagan, Gaffney, Kelly, Long. No “nays”. Motion passed.

The attorney report reviewed as presented.

Under old business Long states he would like the board to hold off on a selection of a park name for Meekma Development Project until after the next Volunteer Meeting. A brief discussion was held relating to the recent email received from the Chief of Police relating to the pending intergovernmental agreement. At this time it appears that the agreement has been tabled and the police department will be patrolling the parks as in the past.

Under new business Flanagan thanked Director Wilson for his assistance with the Lan-Oak Park Foundation in placing the orders for the memorial bricks for the clock tower.

With there being no further business and no communication from the audience, Motion made by Flanagan to adjourn the meeting. Second by Gaffney. Upon roll call all present voted “aye”. No “nays”.

Adjourned at 9:52pm.

Respectfully Submitted,

John W. Wilson, CPRP
Secretary to the Park Board