

Lan-Oak Park District
Board Meeting
February 16, 2009

President Flanagin called the meeting to order at 7:00pm. Upon roll call the following were present: Commissioners Flanagin, Beymer, Long, Leck, Reynolds. Staff present: Desjardins, Davenport, Havran, Rushmeyer. Also present: Primack, Wilson, Celmer. Guests: John Kelly, Mike Gaffney. Absent: Kuniej

Motion made by Leck to accept the Consent Agenda A-E which includes Board Meeting minutes of January 19th 2009, Refunds and Payroll W/H 1-22-09 & 2-05-09, AP Invoices 2-16-09, District Room Rental Policy and Rental Fee Policy, and Surplus Park Equipment. Second by Beymer. Wilson explained to the board that there was an error in the AP Invoices of 2-16-09 report that shows Sheffield Press was paid \$16,066 but the amount should show \$8,033. He explained that the amount had been doubled and the correct amount due the vendor was on the check payable to the vendor. There were no other questions. Upon roll call the following voted “aye”-Leck, Long, Reynolds, Beymer, Flanagin. No “nays”. Motion passed.

Long asked Wilson if there had been any bids on the surplus equipment with Wilson responding that there had been 1 bid received for one of the chairs.

Desjardins presented her report. Desjardins stated to the board that the Winter/Spring programs that started off on February 2 had 205 participants. She now explained that as of February 16th, there are now 455 participants in programs. Reynolds asked what it was that more people came in and signed up for with Desjardins replying that it was kind of everything. Leck stated that she had met many enthusiastic families that participate in the park districts programs at the community meetings she had been going to.

Long asked Desjardins if both the hourly and salary employees at the Eisenhower Center use time cards. Desjardins explained to Long that only hourly employees punch in and out by using a time card. Long then asked if every hourly employee has a time card. Desjardins responded yes.

Commissioner Flanagin asked Reynolds if she had any recommendations in regards to cutting the Member Appreciation Day that the fitness center holds once a

month. Desjardins explained that she had an idea to change Member Appreciation Day from once a month to every other month and have services offered instead of food. She explained that there were many businesses in town that would like to provide services to the fitness pass holders. Reynolds asked if the members liked having the food, with Havran responding yes, they do like the free food. Flanagin stated that the matter could be reviewed and brought up again at the next meeting. Long questioned Desjardins why another personal trainer had been hired when she is going to be releasing one. Desjardins explained that she is not releasing a personal trainer; she just eliminated one working shift. She explained that a personal trainer has been very busy and that the trainer has asked for some help in covering some of the working shifts. The one shift that the personal trainer dropped went to the new personal trainer. Desjardins explained that the new personal trainer only received one shift at this time.

Flanagin discussed with the board the increase in fitness center fees. Wilson explained that the board needs to discuss the proposed fee changes. Desjardins stated that she would need to know soon so that it can be put in the next brochure and become effective on May 1 if that is the wish of the Board. Reynolds stated that it would be discussed at the March Committee meeting and asked Desjardins if there were any recommendations from her staff. Desjardins stated that any final staff recommendations would come from the Director because he prepares the overall budget for the Park District for the Board to consider. Reynolds asked that if the board goes with the 5% increase, would the Eisenhower fitness center fees still be one of the lowest, if not the lowest in the region. Desjardins stated that the only fitness club currently close to the Eisenhower Fitness center in price would be the senior membership at Active Edge. Reynolds stated that the board should look over all of the figures that Desjardins had supplied them with and that a decision would need to be made by the March Committee meeting.

Havran presented her report. Reynolds asked Havran if the archery program was going okay with only 3 participants. Havran responded by stating that the program is going well. Havran explained that her goal is to start a youth and teen after school archery program and that she had received a call from an instructor interested in helping out. She also explained that Purdue Calumet University is interested in having their

archery elective taught at the Eisenhower Center in Spring 2010. Reynolds asked about the coaches who volunteer to coach the sports programs and if their children get to play for free. Desjardins explained that it is only for head coaches and not assistants and how it works is that a coach does pay for their child to enroll and that at the end of the season they receive a refund.

Rushmeyer presented her report. Flanagin asked Rushmeyer about the cooking class for kids with Rushmeyer stated that it is a hands-on program with 9 participants enrolled, and that each week they make something different. Flanagin asked if she had ever considered having a cooking class for adults. Rushmeyer explained that there was an adult baking class that was offered but that only 1 person had signed up for it. Leck asked who the instructor of the class was with Rushmeyer stating that it was Erica Soroko from Cookies by Erica. Leck stated that T.F. South has a cooking program and that culinary classes are held at the vocational center and that maybe Rushmeyer could call and find out information from them.

Davenport presented her report. Reynolds asked about the Daddy/Daughter Dance with Davenport responding that it went well. Reynolds stated that she had heard the DJ was awesome. Long asked Davenport if she had chosen Oakley's to cater the food with Davenport replying that Director of Parks & Recreation had chosen the caterer. Long asked if Oakley's was the cheapest caterer, with Wilson explaining that all the caterers' prices were surprisingly \$7.95 since many of the same vendors originally submitted a higher proposal. Wilson noted that Benchwarmers had a proposal for \$6.95. Long questioned the selection saying that the Staff wanted to go with the cheapest price. He explained that he selected Oakley's because he knows the quality of their food and that he was not personally aware of Benchwarmer's food quality. He further explained to Long that the mission of the Board was to keep the business in Lansing, not the cheapest price per meal. Reynolds stated that staff's selection of Oakley's accomplished the Board's directive. Davenport explained to the board that she would be representing the park district on April 2 at Memorial Junior High School and also at the Library at the end of March.

Desjardins, Davenport, Havran and Rushmeyer left the meeting at 7:20pm.

Wilson presented his report. Long asked Wilson what the plans were for fixing the parking lot at the Eisenhower Center. Wilson responded by stating that the maintenance crew would be patching the holes when the weather breaks. Long asked what the cost would be for the patching with Wilson explaining that he had gotten the patching material last month I did not have the price for this particular item committed to memory, it was a general maintenance supply.

Wilson discussed the draft copy of the community bike plan with the board and stated that it could wait until March to accept the draft and that once it is accepted it would be final. Wilson would like to discuss the bike plan with members of the Transportation Alliance to include a newly formed program – Safe Routes to Parks.

Wilson discussed with the board the letter from Cody-Braun in regards to the savings on the clock tower in the amount of \$8,023 and stated that he was still waiting on Primack's fees. Flanagan asked what being held back, with Primack stating that it was approximately \$24,000 and the company's performance bond. Wilson stated that the clock tower carillon was not working and that a meeting is scheduled between the architect, contractor and the supplier of the Carillion.

Wilson discussed with the board the flooding issue at Winterhoff Park. He explained that he and Robinson Engineering had met with the Illinois Department of Transportation and they stated that the flooding in Winterhoff Park is not related to the bike trail, but that it is due to natural causes. Wilson stated that he would like to get the CMAQ grant to help cover the cost of rectifying the flooding but he did not see that happening based upon the meeting with IDOT officials. Wilson stated that the cost estimate from Robinson was \$13,000-\$16,000 without using the CMAQ grant and contractor. Wilson explained he was working with a contractor suggested by the Village of Lansing to get the work done as soon as possible. He also explained that he would approach the IDOT one more time and if that does not work he will approach the village to help pay 50% of the repair cost.

Beymer discussed with the board the policy in regards to the fitness center discount offered to village employees and teachers. Primack asked Beymer if he would like him to explain the memo with Beymer replying yes. Primack explained to the board

the court case of Smith vs. Waukegan Park District. Primack stated that the park district can legally offer a discount to village employees and teachers.

Leck presented Kuniej's report. Motion made by Leck to accept the Treasurer's Report as submitted. Second by Beymer. Upon roll call the following voted "aye"-Long, Reynolds, Beymer, Leck, Flanagin. No "nays". Motion passed.

Flanagin discussed with the board the IMRF retirement plan and the increase in employer contribution rates. Wilson explained that he had recently gone to an IMRF meeting and that the retirement plan had a loss of 6.1 billion dollars due to the current economic times. Wilson explained that IMRF would be holding a meeting to establish the rates for 2010 and that if the employer does not choose to pay the lump sum and they could choose the phase-in plan, which could result in the agency paying more into the fund. Wilson stated that the increase in the rates would drastically affect the park district in 2010. Flanagin agreed. Primack asked Wilson what the employer rates were now with Wilson responding that the park district is at 7.58%. Primack stated that the rate could go up from 7.58% to 9.27% in the first year and double to 18.52% in 2017. Reynolds asked what the amount would be if they did not go with the 10% phase-in and paid the lump sum with Wilson stating that in 2017 the amount would be 16.86% under the ARC plan. Primack also asked if all the rates for employers were the same with Wilson stating no, they are not all the same. Reynolds asked if they would have a choice at the phase-in amount with Wilson responding yes, but that we don't know what it is. Flanagin stated that the cost of IMRF had doubled with Primack stating that in year 2, the park district would be paying double what they pay now. Primack asked Wilson how much of the budget was associated with IMRF in terms of payroll with Wilson explaining that it is about \$35,000 a year.

Primack presented his report. Primack handed out to the Commissioners the Budget and Appropriation Ordinance timeline. Primack explained that the proposed ordinance needed to be made available at the April 6th committee meeting and then the final passage would be on May 18th, 2009. He stated that there was a publishing date of April 26th and a public hearing set for May 4th, if the Board elected to follow the timeline.

Reynolds explained to the board that a few dates for the referendum community meetings that they were going to be attending were wrong and she gave the

Commissioners the right dates. Reynolds also explained that she had already spoken to the Coolidge PTA and that there really was not a need to go again. Reynolds also stated that there would be another band meeting coming up and that she would give that information to the Commissioners.

Motion made by Beymer to go into Executive Session for the discussion of land acquisition, personnel, probable litigation and/or other subject matters as allowed by the Illinois Open Meetings Act, 5 ILCS, Par. 120/2.(c)(1) – 22.(e). Second by Leck. Upon roll call the following voted “aye”-Reynolds, Beymer, Leck, Long, Flanagin. No “nays”. Motion passed.

Executive Session at 7:55pm.

President Flanagin called the regular meeting back to order at 8:40pm. Upon roll call the following were present: Commissioners Leck, Long, Reynolds, Beymer, Flanagin. Also present were Wilson and Primack.

There being no further business Motion by Leck to adjourn the executive session. Second by Beymer. Upon roll call the following voted “aye”-Long, Reynolds, Beymer, Leck, Flanagin. No “nays”.

Adjourned at 8:41pm.

Respectfully Submitted,

John W. Wilson, CPRP
Secretary to the Board of Commissioners