

Lan-Oak Park District



Job Title:	Swim Instructor	Start Date:	ASAP
Department/Group:	Recreation	End Date:	NA
Location:	Eisenhower Center 2550 178 th Street	Travel Required:	Minimal - Local
Level/Salary Range:	\$15.00 per 30 min class \$20.00 per 45 min class	Position Type:	Part-time
HR Contact:	Michelle M. Havran	Date posted:	November 3, 2021
Will Train Applicant(s):	Yes	Posting Expires:	When filled

Applications Accepted By:

IN-PERSON, FAX or E-MAIL:

(708)418-0942 (Fax)
2550 178th Street, Lansing (In-Person)
mhavran@lanoakparkdistrict.org (E-mail)

Mail:

Michelle M. Havran
Lan-Oak Park District
2550 178th Street
Lansing, IL 60438

Job Description

The Swim Instructor is responsible for performing swim lessons to patrons who sign up for the Learn To Swim program. The Swim Instructor will have the opportunity to become a certified American Red Cross Water Safety Instructor (WSI).

He/she is a part-time employee, working from 2 to 10 hours per week. Work shifts are variable, with an average of two hours per day that class is scheduled. Work shifts may be as long as 3 hours.

Work is performed at a self-controlled pace, but may vary depending on the demands of the job required.

The Swim Instructor can be required at any given time to demonstrate his/her knowledge or ability to perform verbal or physical work activities and can cover all aspects of any of the described essential functions.

Qualifications

The Swim Instructor must be at least 18 years of age, and must obtain the American Red Cross Water Safety Certification within 6 months of being hired. He/she must have, or be able to successfully complete CPR and First aid Certification.

Immediate Supervisor

Superintendent of Fitness & Aquatics

Essential Functions:

- Teach courses and presentations in Parent and Child Aquatics, Preschool Aquatics, Learn-to-swim, Adult Swim, Private lessons, Water Safety Courses and Water Safety Presentations
- Placing and removing lane lines.
- Pulling out and putting away equipment/props for swim lessons.
- Perform all job tasks within the rules & guidelines of the Park District safety program.
- Effectively communicate student progress with parents.

Psychological Considerations:

- The Water Safety Instructor must work closely with co-workers.
- The Water Safety Instructor must work around the general population. The Water Safety Instructor must

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work under supervision & direction of supervisors.

- The Water Safety Instructor has responsibility for safety of the general public in the pool and on the pool deck.
- The Water Safety Instructor may have to work under stressful situations when first aid and/or CPR are required.
- The Water Safety Instructor has to be able to make decisions that ensure safety in the pool.

Physiological/Environmental Considerations:

- The Water Safety Instructor works in a climate of 86 degrees Fahrenheit and high humidity.
- The Water Safety Instructor has to be able to respond quickly and accurately.

Cognitive Considerations:

- The Water Safety Instructor must be able to follow directions from a supervisor.
- The Water Safety Instructor must be able to give directions to co-workers.
- The Water Safety Instructor must use good safety awareness and judgment.