

Lan Oak Park District Board
Committee of the Whole Meeting
February 27, 2023

The meeting was called to order at 6:30 p.m. by President Tropp. The following were present: Commissioners Aguilar, Shaffer, Lewis, Kelly, Tropp. Staff Present: Senior Superintendent of Strategy & Operations Desjardins, Superintendent of Park & Maintenance Havran. Guest: Sue Aylmer.

Communications & Addresses from the Audience: Ms. Aylmer inquired about the work being done near Winterhoff Park and Flanagan Park.

Approval of Committee Meeting Minutes: None.

Senior Superintendent of Strategy & Operations – Report: Desjardins reported on the progress made with American Ramp Company relating to project cost for the skate park, the result of the bid opening for the skate park project, the reduction of the bid amount due to overestimate of required supplies, the recommended rejection of the alternates for the skate park project. Very little has been received in February tax disbursements, program registration and January fitness special revenue has increased over prior years, a draft of proposed staff raises for 2023-2024 was reviewed. Winter/Spring program enrollment, the success of Daddy Daughter Date Night, a breakdown by age of fitness memberships sold in January, upcoming summer camps, the new Playskool school year, and Eisenhower Center improvements, maintenance garage/office improvements, and the increase in the state bid threshold were discussed. Desjardins explained the PTELL certificate, the receipt of easement documents for Flanagan Park, and certain passages of the Board General Ordinances.

Superintendent of Parks and Maintenance – Report: Havran reported on improvements to the Eisenhower fitness lobby, a repair to the maintenance office HVAC unit, a safety addition to the Playskool patio, preventative maintenance and season preparation of the mowing fleet, the condition of Lions Stadium, and progress of the new Eisenhower Center LED sign. Havran stated that the kickoff meeting for the Lansing CC master plan was held, a correction is required to the sand volleyball equipment, and asked the committee if anyone is available for park district participation in the Good Neighbor Day parade. Fitness and aquatic program enrollment and fitness memberships were reviewed.

Recreation Committee – No Report

Buildings & Grounds Committee – No Report

Planning Committee – No Report

Finance & Personnel Committee – No Report

Bike Path Committee – No Report

Special Projects Committee – No Report

Old Business – None

New Business - None

There being no further business. Motion by Aguilar to adjourn the meeting. Second by Shaffer. Upon roll call the following voted “aye”: Kelly, Aguilar, Shaffer, Lewis, Tropp. No nays. Motion passed

Adjourned at 7:17 p.m.

Submitted by,

Sharon Desjardins
Board Secretary
Senior Superintendent of Strategy & Operations