



Important Camp Information 2024

Camp Wewannago Sessions (Grades 1st – 5th)

First Session: June 10 thru July 5*

Days: Monday-Friday

Time: 9:00am-3:00pm

*No camp July 4

Second Session: July 8 thru August 2

Days: Monday-Friday

Time: 9:00am-3:00pm

Camp Location

The camp will meet (and parents will drop off and pick up) at the Arcadia Shelter in Lan-Oak Park on days that camp is scheduled to be outdoors. The shelter is located on the west side of the park on Arcadia Ave.

On days that camp is scheduled to be indoors, please drop off and pick up in the gym at the Eisenhower Center, 2550 178th Street (across the street from Lan-Oak Park).

Inclement/Extreme Weather

In the event of inclement/extreme weather (including during heat advisories) Camp Wewannago participants will be moved into the Eisenhower Center, 2550 178th Street.

Arrival/Dismissal Procedures

Campers should arrive for Camp Wewannago *no earlier than 8:50am*. Campers must be picked up by 3:10pm each day. To ensure the safety of all day camp participants, **all campers must be signed in and out every day by an authorized individual**. If your child will be arriving/dismissing from camp via bike or walking, please send a signed and dated letter to the counselor for your child's file. If we do not have a letter on file your child will not be admitted to or dismissed from camp without an authorized signature. The sign in/sign out procedure is **NOT OPTIONAL**. **The failure to follow this very important safety procedure WILL result in removal from the camp program without refund.**

Release of Campers

Campers will only be released to authorized individuals. You must contact the Recreation Supervisor or the Superintendent of Recreation must be informed, in advance and in writing, if someone else will be picking up your child. Please notify anyone picking up your child that counselors will require identification before your child will be released. Children will not be released to unauthorized individuals without identification and prior written notification from parents. **Note: There is a section of the enrollment form that requires notation of individuals authorized to pick up your child and those that are not authorized, please take this portion of the form into great consideration. If the form does not provide enough space for your authorized individual list, please add a piece of paper with names.**

Late Fees

Being on time to pick up your child is important as children are more secure knowing that a parent or caregiver will be there when camp ends. A late fee of \$10.00 per quarter hour will be assessed after camp has been over for more than 10 minutes. This late fee must be paid PRIOR to the start of the next camp day or your child will not be admitted to camp. The Park District will employ a three-strike policy regarding late pick-ups. **After three late pick-ups the child will be removed from camp without refund!!**

Car Pools

Car pools may be arranged among parents; however, counselors must be notified IN WRITING of carpool arrangements. It is the responsibility of the parent picking up the children to inform the other parents of any information distributed and/or announcements made.

Personal Property in Day Camp

Staff and volunteers are not responsible for money, valuables, or personal items. There will be no handheld games/electronics, toys, cell phones, or game/electronic accessories allowed during camp hours. Once again, the staff and volunteers will NOT be responsible for campers' personal items. If you don't want to lose it – don't bring it

Calendars

Weekly calendars will be distributed each section. If you do not receive a calendar, you may obtain a copy from the site supervisor. Calendars will inform parents of any themes, daily activities, and special events. Any special announcements or program needs will be noted on the calendars. Please read your calendar regularly!

Outside Play

Day camp participants will be outdoors on a regular basis. Please dress your child appropriately for the weather of the day. Children are expected to wear gym shoes to camp—sandals or dress shoes are not appropriate for our scheduled daily activities. Please apply sunscreen to your child each day before they arrive at camp. Children needing additional sunscreen applied while at camp will be expected to apply it by themselves.

Clothing

All articles of clothing must be labeled with your child's name. Please be sure to clearly label coats, lunch bags, towels, shirts, backpacks, etc. Campers will get messy! Please dress your child appropriately—"Sunday Best" and expensive clothing is not appropriate for camp. Day camp shirts are to be worn on Camp Wewannago field trip days.

Illness

Should a camper become ill at camp, parents will be notified immediately so that the camper may be picked up as soon as possible. If we cannot reach a parent, the emergency contact will be called. Parents whose children develop communicable diseases, i.e. chicken pox, head lice, measles, etc. are asked to please notify the Superintendent of Recreation at 708-474-8552 as soon as the child is diagnosed. The name of the affected child is not released, but day camp parents are notified of the occurrence of contagious illness. Daily absence should be reported to the park district prior to the start of the camp day at 708-474-8552.

Absences

If your child is going to be away from camp for a length of time, please let the site supervisor know with a written note. Daily absence should be reported to the park district prior to the start of the camp day at 708-474-8552.

Lunches/Snacks

Each child is responsible for bringing his/her own lunch to camp for Camp Wewannago. Time will be allotted for Camp Wewannago to enjoy lunch. **Refrigeration will be available** for Camp Wewannago lunches. Refrigeration will also be used for medical purposes. **Children will NOT have access to vending machines while at camp.** It is recommended that campers bring their food in a paper sack for easy disposal. If you choose to use a reusable lunch bag, your child will be responsible for the bag.

Swimming Days

Camp Wewannago will visit the Eisenhower Center indoor pool once per week. Please notify the Recreation Supervisor or the Superintendent of Recreation *in writing* if your child has any swimming difficulties. **Please send your child with appropriate swimwear and a pair of slip-on sandals or flip-flops; street shoes are not**

permitted in the pool area. All personal items should be properly labeled and sent in a bag for your child to carry (swimsuit, towel, flip-flops, etc.). All swim days are noted on the calendar. Permission slips must be completed and returned before your child will be allowed to visit the Eisenhower Center indoor pool.

Movies

Children may be shown G-Rated or PG-rated movies during Day Camp. If you have any questions concerning this matter, please feel free to contact the Administrative Staff.

Field Trip Days

There are several field trips planned for day camp. Please refer to the calendar each week for information. Field trip permission forms must be completed and signed by parents prior to any field trip. **Campers should wear their camp shirts on field trip days.**

Birthdays

Camp participants that would like to celebrate their summer birthdays by bringing a treat should package treats individually in Ziploc bags. Treats will be distributed at the end of the camp day. No refrigeration is available for birthday treats. Special lunches and mid-day treats provided by parents/guardians will not be permitted.

Medication

If your child needs medication dispensed to him/her during camp hours, day camp staff will be authorized to do so as long as the Permission to Dispense Medication Waiver and Release of All Claims and Medication Dispensing Information forms have been fully completed. Please do not send your child with any medication, including over the counter medications. If medication is required, please see the site supervisor to obtain the proper forms.

Behavior Management Policy

The Lan-Oak Park District has a Behavior Management Policy in place to ensure a safe and positive program experience for all participants. Individuals exemplifying inappropriate behavior may be dismissed from our program at the discretion of the Administrative Staff and the Superintendent of Recreation. If a child is dismissed from camp due to inappropriate behavior a prorated fee will be reimbursed reflecting paid time remaining.

The Behavior Management Policy extends to the behavior of parents, siblings, or any person authorized to pick up or drop off the camper. Inappropriate behavior by such person(s) may also result in the child's removal from camp.

Payment

Payment for day camp is due upon registration. Please register participants in accordance with the registration deadlines for each section. Please direct all payment questions to the Eisenhower Center front desk staff.

Special Needs Inclusion

The Lan-Oak Park District is proud to welcome special needs children into Camp Wewannago, when possible. Please be aware that your child's camp group may include a special needs camper. No bullying or ridicule of special needs campers will be tolerated – please review our Behavior Management Policy thoroughly. If your camper requires extra assistance due to a diagnosed disability, please indicate the needs on the camper assessment form. The Lan-Oak Park District works with the Inclusion Manager at South Suburban Special Recreation Association (SSSRA) to establish needs, provide inclusion aide, or work with day camp staff to provide training.

Information Changes

All changes of address or telephone numbers must be reported to the Lan-Oak Park District at 708-474-8552. Also, please notify your counselor and the site supervisor of any changes of address, telephone number (both home and office) and emergency contacts.

Communication

Your child will frequently come home with a note, weekly schedule and/or art project. Please check your child's backpack on a daily basis in order to remain informed about the camp's activities.

If you have any questions/concerns, please feel free to contact the site supervisor or the Administrative Staff at 708-474-8552. Please understand that drop-off and pick-up times are very busy; please be patient when approaching the site supervisor with questions/concerns. If you are rushed for time, you may submit your concerns in writing and the site supervisor or Administrative Staff will contact you by phone later in the day.

It is our sincerest wish that our day camp be a positive experience for you and your child(ren). Please contact the Administrative Staff at 708-474-8552 with any concerns, complaints, or questions as soon as possible. We are here to help!!