

Lan-Oak Park District



Job Title:	ARC WSI Swim Instructor	Start Date:	ASAP		
Department/Group:	Recreation	End Date:	Until Filled		
Location:	Eisenhower Center 2550 178 th Street	Travel Required:	Minimal - Local		
Level/Salary Range:	\$20.00 per 30 min class \$25.00 per 45 min class	Position Type:	Part-time		
HR Contact:	Michelle M. Havran	Date posted:	April 28,2025		
Will Train Applicant(s):	Yes	Posting Expires:	When filled		
Applications Accepted By:					
IN-PERSON, FAX or E-MAIL: (708)418-0942 (Fax) 2550 178 th Street, Lansing (In-Person) mhavran@lanoakparkdistrict.org (E-mail)		Mail: Michelle M. Havran Lan-Oak Park District 2550 178 th Street Lansing, IL 60438			
Job Description					
<p>The Swim Instructor is responsible for performing swim lessons to patrons who sign up for the American Red Cross Learn To Swim program. If the candidate is not an American Red Cross Water Safety Instructor, the candidate will have the opportunity to become a certified American Red Cross Water Safety Instructor (WSI).</p> <p>He/she is a part-time employee, working from 2 to 10 hours per week. Work shifts are variable, with an average of two hours per day that class is scheduled. Work shifts may be as long as 3 hours.</p> <p>Work is performed at a self-controlled pace, but may vary depending on the demands of the job required.</p> <p>The Swim Instructor can be required at any given time to demonstrate his/her knowledge or ability to perform verbal or physical work activities and can cover all aspects of any of the described essential functions.</p> <p><u>Qualifications</u></p> <p>The Swim Instructor must be at least 18 years of age, and must obtain the American Red Cross Water Safety Certification within 6 months of being hired. He/she must have, or be able to successfully complete CPR and First aid Certification.</p> <p><u>Immediate Supervisor</u></p> <p>Superintendent of Fitness & Aquatics</p> <p><u>Essential Functions:</u></p> <ul style="list-style-type: none"> • Teach courses and presentations in Parent and Child Aquatics, Preschool Aquatics, Learn-to-swim, Adult Swim, Private lessons, Water Safety Courses and Water Safety Presentations • Placing and removing lane lines. • Pulling out and putting away equipment/props for swim lessons. • Perform all job tasks within the rules & guidelines of the Park District safety program. • Effectively communicate student progress with parents. <p><u>Psychological Considerations:</u></p> <ul style="list-style-type: none"> • The Swim Instructor must work closely with co-workers. • The Swim Instructor must work around the general population. The Swim Instructor must work under 					

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supervision & direction of supervisors.

- The Swim Instructor has responsibility for safety of the general public in the pool and on the pool deck.
- The Swim Instructor may have to work under stressful situations when first aid and/or CPR are required.
- The Swim Instructor has to be able to make decisions that ensure safety in the pool.

Physiological/Environmental Considerations:

- The Swim Instructor works in a climate of 86 degrees Fahrenheit and high humidity.
- The Swim Instructor has to be able to respond quickly and accurately.

Cognitive Considerations:

- The Swim Instructor must be able to follow directions from a supervisor.
- The Swim Instructor must be able to give directions to co-workers.
- The Swim Instructor must use good safety awareness and judgment.